

Seeker Instruction Manual

seeker.rmmanifold.com — plan review for customers, sales reps and admins

What Seeker does

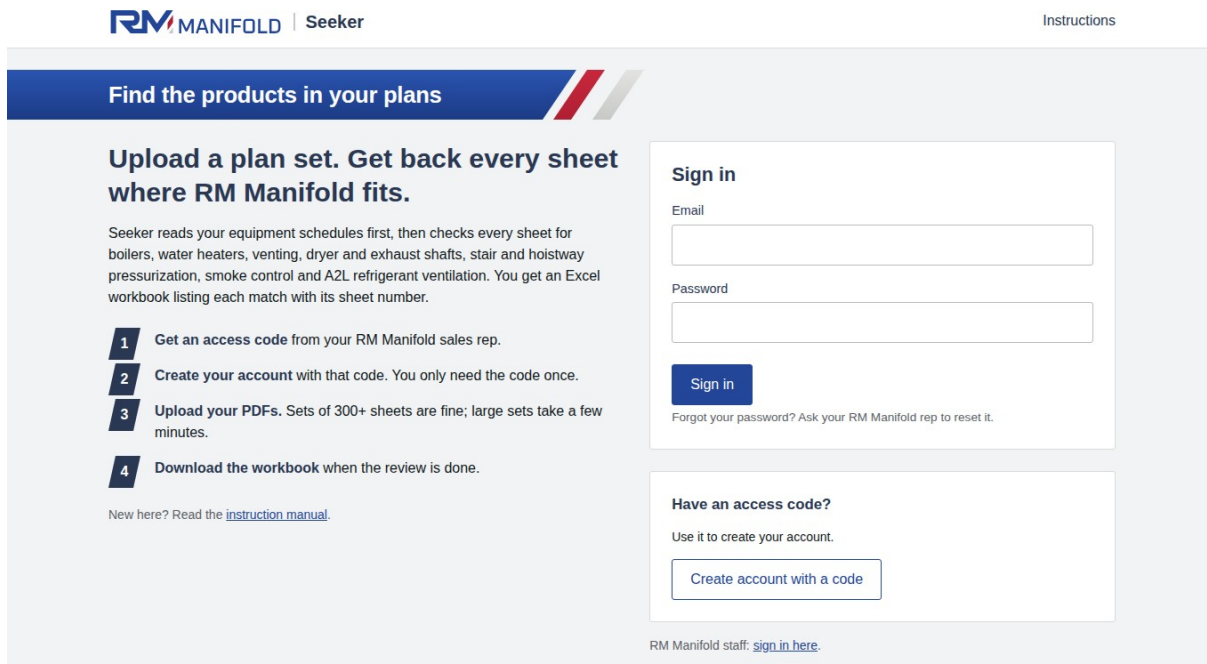
Seeker reads a construction plan set and lists every sheet where US Draft, LF Systems or KW Draft products apply. It reads the equipment schedules first. If the schedules show equipment we supply — gas or oil boilers and water heaters, dryer and exhaust fans, stair and hoistway pressurization fans, smoke control, A2L refrigerant equipment — it then checks every sheet for the conditions around that equipment: venting and breechings, exhaust shafts and risers, pressurization, refrigerant shaft ventilation. The result is an Excel workbook with the sheet number for each match.

Seeker flags what the drawings show. It does not size, select or quote products — your RM Manifold rep does that.

For customers

1. Create your account

Your RM Manifold sales rep gives you an access code that looks like RM-K7QM-4XPD, usually with a sign-up link. Open seeker.rmmanifold.com, choose Create account with a code, and enter the code, your name, company, email and a password of at least 10 characters. You only need the code once; after that, sign in with your email and password.



The screenshot shows the Seeker web application interface. At the top, there is a navigation bar with the RM MANIFOLD logo and the word "Seeker" on the left, and a link to "Instructions" on the right. Below the navigation bar is a main header area with a blue background and the text "Find the products in your plans". The main content area is divided into two columns. The left column contains a section titled "Upload a plan set. Get back every sheet where RM Manifold fits." followed by a paragraph explaining the process. Below this is a numbered list of four steps: 1. Get an access code from your RM Manifold sales rep. 2. Create your account with that code. You only need the code once. 3. Upload your PDFs. Sets of 300+ sheets are fine; large sets take a few minutes. 4. Download the workbook when the review is done. At the bottom of this column is a link: "New here? Read the [instruction manual](#)." The right column contains a "Sign in" section with input fields for "Email" and "Password", a "Sign in" button, and a link: "Forgot your password? Ask your RM Manifold rep to reset it." Below this is a "Have an access code?" section with the text "Use it to create your account." and a button: "Create account with a code". At the very bottom of the page, there is a footer that reads: "RM Manifold staff: [sign in here](#)."

2. Upload plans

- Choose Upload plans, enter a project name and, if you like, the city.
- Drag the PDFs onto the drawing sheet, or choose Choose PDFs. You can upload up to 6 PDFs per project — mechanical, plumbing and architectural sets can go together. The default limits are 500 MB and 800 pages in total.
- Add a note for your rep if it helps: bid date, the scope you're pricing.
- Choose Upload and start review and keep the page open until the upload bar finishes. After that you can close the tab.


Seeker
Your plans
Upload plans
Instructions
Call Customer
Sign out

Upload plans

Project name

City / location (optional)

Plan PDFs

Drop PDFs here

or choose them from your computer. Up to 6 files, 500 MB and 800 pages in total.

Choose PDFs

Project

Riverside Tower

Files

0

Total size

0 MB

Sheet

S-1

Notes for your rep (optional)

Bid date, the scope you're pricing, anything we should know.

Upload and start review

Keep this page open until the upload finishes. The review runs on our server after that — you can close the tab.

RM Manifold, 100 S. Sylvania Ave., Fort Worth, TX 76111

817-398-4028 info@rmmanifold.com

Instruction manual (PDF)

3. Wait for the review

A small set finishes in a minute or two. A 300-sheet set, or a scanned set that has to be read with OCR, can take 10 to 30 minutes. The project page shows progress and your place in line. Every project stays under Your plans.

4. Download the workbook

When the review is done, the project page shows each product line with the sheets where it applies. Choose Download the workbook (.xlsx).

Riverside Tower — 100% CD

Project Riverside Tower — 100% CD Fort Worth, TX	Files 1	Pages 4	Result 16 matches
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Download the workbook (.xlsx)

Every match with its sheet number and what's shown there.

	A-201 M-601 M-701	8 items
	M-601 M-701	8 items

Questions about these results? Your RM Manifold rep is Sam Sales — sam@rmmanifold.com, 817-555-0100.

The workbook has three tabs:

- Summary — project, drawings reviewed, your rep, and a line per product line with the sheets.
- Product Matches — one row per match: sheet, tag or item, what's on the plans, product line, fuel, capacity, CFM, refrigerant. Rows marked Confirm with your rep need one detail checked, such as a water heater with no fuel listed.
- Schedules Read — the schedule sheets Seeker found.

No matches means the equipment schedules showed nothing we supply, so the rest of the set wasn't reviewed. If you expected a match, send the set to your rep.

Tips for better results

- Upload the PDF exported from CAD or Revit, not a scan, whenever you have it. Text-based PDFs are read faster and more accurately.
- Include the sheets with the equipment schedules — they drive the whole review.
- Remove any password from the PDF before uploading.
- Forgot your password? Your rep can reset it. Change it under your name in the menu.

For sales reps

Sign in at seeker.rmmanifold.com/admin/login with the email and password your admin set up. Change your password under your name in the menu.

- My codes lists your access codes with a ready-made sign-up link for each. Send the link, or the code, to your customer.
- Every customer who signs up with your code is yours, and so is every plan set they upload.
- Scans opens on Positive: the plan sets that came back with matches. Open one to see each schedule item and plan finding, competitor call-outs, and both workbooks.
- Internal workbook: everything, including Claude's verdict on each finding, rejected scanner hits and competitor wording. Customer workbook: exactly what the customer downloaded. Don't send the internal workbook to customers.
- Customers lists your customers, their scan counts and last sign-in.

Positive plan sets

Positive (1) 1 new	All	Negative (1)	In progress (0)	Failed (0)	All reps	Project, customer, code	Filter
Project	Customer	Rep / code	Pages	Result	Product lines	Uploaded	Downloads
Riverside Tower — 100% CD new Fort Worth, TX	Cal Customer Cal Engineering	Sam Sales RM-K7QM- 4XPD	4	16 matches competitor	US Draft, LF Systems	2026-09-22 21:56	Internal Customer

For admins

Reps and access codes

- Reps & codes: add a sales rep with a starting password. Each new rep gets an access code automatically.
- Create extra codes per rep with a label (a customer or a trade show), an optional sign-up limit and an optional expiry date.
- Turn a code off to stop new sign-ups. Customers who already signed up keep working.
- Deactivate a rep who leaves; their codes stop working. Move their customers to another rep from Customers.
- Only the master admin can add other admins. The master admin's email and password come from Railway variables.

Sales reps & access codes

Give a customer a code and the sign-up link. Every customer who signs up with a code is tied to that rep, and so are their scans.

Master Admin	tim@rmmanifold.com	master	0 customers, 0 positive scans
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Sam Sales	sam@rmmanifold.com	sales	1 customers, 1 positive scans
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Add a sales rep or admin

Name

Email

Phone (optional)

Starting password

Send it to them; they can change it under their name in the menu.

Role

Sales rep (sees own customers) ▼

Add

Sales reps get an access code automatically.

Scans

- Positive shows every plan set with matches; a red new badge marks ones no admin has opened yet. Filter by rep or search by project, customer or code.
- A scan detail page shows the stage decision, Claude's usage in tokens, competitor call-outs, schedule items and plan findings, with the rejected hits folded away.
- Re-run scan runs the latest scanner and Claude settings on the stored PDFs. PDFs are kept for 30 days by default.
- Failed scans show the error. Most common: a password-protected or corrupted PDF, or an Anthropic API outage — re-run it.
- Customers: reset a customer's password, move them to another rep, or deactivate them.

Riverside Tower — 100% CD

Customer Cal Customer Cal Engineering cal@eng.com	Rep / code Sam Sales RM-K7QM-4XPD	Pages 4	Result Positive — 16
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LocationFort Worth, TX
Uploaded2026-09-22 21:56 UTC
Finished2026-09-22 21:56 UTC
Files[pos.pdf](#)
Customer notes—
StageDone

Internal workbookCustomer workbook

Schedules1 schedule sheet read; 5 opportunity, 0 check rows
Plan scanSchedules show equipment we sell against — plan scan ran.
Claude reviewOff (scanner results only)
Run time0.0 s

Re-run scanDelete

Competitor call-outs

M-701 (PDF p.3, plan sheet)
 UL 864. 2. BOILER BREECHING: COMMON VENT WITH DRAFT INDUCER ENERVEX RSV 315, BASIS OF DESIGN. 3. ELEVATOR HOISTWAY PRESSURIZATI

Schedule items (5)

Sheet	Tag	Fit	Line	Condition	Fuel / capacity / CFM	Make / model	Claude
M-601 p.2	B-1	Opportunity	US Draft	Boiler	Natural gas · 3000	AERCO BMK3000	
M-601 p.2	B-2	Opportunity	US Draft	Boiler	Natural gas · 3000	AERCO BMK3000	
M-601 p.2	WH-1	Opportunity	US Draft	Water heater	Natural gas · 499	PVI CONQUEST	

How a scan works

1. Text is pulled from every page; pages with no text layer are read with OCR. 2. The schedule reader finds the schedule sheets and classifies each row by design area. 3. Claude reads those schedule sheets and corrects the rows. 4. If the schedules show equipment we supply — or no schedules could be read — the plan scanner checks every sheet. 5. Claude reviews the most important flagged sheets and confirms or rejects each finding. 6. Both workbooks are written and the scan is marked positive or negative.

Claude only reads flagged pages — never the whole set — capped at 16 schedule and 40 plan pages per scan by default.

Questions: RM Manifold, 100 S. Sylvania Ave., Fort Worth, TX 76111 · 817-393-4029